

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

Kay Leamon, President
Jacob Carter, Vice-President
Robin Donaldson, Secretary/Treasurer



Directors

David Waishes
Jimmy Brown
Matilda Williams
Carson Hastings

Notice of Monthly Meeting for June 9, 2016

The regular meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, June 9, 2016 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report.*
- D. Approve Recorded Minutes of Monthly Meeting of May 12, 2016. **
- E. Approve Recorded Minutes of Special Meeting of May 26, 2016 **
- F. Financials. ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

4. Discuss member service agreement on accounts needing signature of approval or witness to have documents fully complete. We have been auditing and updating our files to ensure compliance with USDA and the Texas Water Code. Recommend motion and vote to authorize a Board Member or office staff employee to sign service agreement documents for approval or witness in order to have member file administratively completed.

5. Discuss accounts, which show owner of property, listed on Ellis County Appraisal District and does not show occupants listed on Deed. Membership requires the member to be the record owner of a fee simple title to the property served. If occupant is the owner then proof shall be provided to the Avalon Water Department in the acceptable form as stated in the tariff, bylaws and Texas Water Code. If the occupants are leasing or purchasing and want member status they will need to work with owner to add them to the deed of record and membership status will be updated. Recommend motion and vote to notify these occupants by phone or mail and to show these occupants as renter/lessor status until proof is provided in the acceptable form as required by the tariff, bylaws and Texas Water Code.

6. Kay to answer Candice Brewster's question from May 12 meeting on who authorized Heather to contact the owner of the property that she is purchasing.

7. Kay to answer question from Orallia Barns on why she is charged a late fee if she does not receive her water bill in the mail.

8. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board members are allowed.

9. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

* All verbal reports will be available only on the digital copy of the minutes.

** Copies of all will be available in digital format during normal office hour no earlier than two working days after the meeting. Charges for copy/copies will apply, in accordance to Texas Government Code, Chapter 551 subsection B sec 551.021.

*** Copies will be available the night of the meeting at no cost. For copies after meeting, refer to above.


Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

